

STAFFORD COUNTY SCHOOL BOARD

Agenda Consideration

TOPIC: Organizational Meeting

ITEM NO:

PREPARED BY: Jean S. Murray,
Superintendent

MEETING: January 13, 2004

ACTION REQUESTED BY THE SUPERINTENDENT:

- A. That the School Board select its officers:
 - 1. Chairman
 - 2. Vice-Chairman
 - 3. Clerk
 - 4. Deputy Clerk
- B. That the School Board adopt the following authorizations:
 - 1. Authorization of Superintendent's Designee to attend School Board meetings in her absence;
 - 2. Authorization of Superintendent to assign and transfer teachers, principals, and assistant principals;
 - 3. Authorization of Superintendent or her designated representative to issue signed employment contracts; and
- C. That the School Board appoint members to the following committees:
 - 1. Stafford County Parks & Recreation Commission
 - 2. Stafford County Land Use Plan Update Committee
 - 3. Head Start Policy Council
 - 4. CIP/PPEA Committee
 - 5. Commonwealth Governor's School Board

KEY POINTS:

School Board bylaw requires the School Board to hold an organizational meeting at its first regular meeting in January.

Attached are documents to carry out these responsibilities. The organizational meeting appointments are required. The authorization to reassign personnel is policy of the Board which you are advised by VSBA counsel to authorize annually. While authorization to issue signed contracts has been acceptable practice, annual authorization appears to be prudent in order to provide periodic review. Appointment of Board members to various committees at the organizational meeting is also policy of the Board.

SCHOOL BOARD GOAL:

FUNDING SOURCE:

AUTHORIZATION REFERENCE: School Board Bylaw 1-37